

## OVERVIEW

Participants demonstrate leadership and team skills by preparing a presentation based on a selected challenge that officers of a TSA chapter might encounter.

## ELIGIBILITY

Three (3) teams of three (3) individuals per state may participate.

## TIME LIMITS

1. Presentations must be between three and five (3-5) minutes.
2. Teams will be penalized one (1) point per ten (10) seconds for speaking over five (5) minutes or under three (3) minutes.
3. Time commences when the first team member begins talking and concludes at the end of the presentation.

## LEAP

A team LEAP Response is required for this event and must be submitted at event check-in.

## ATTIRE

TSA competition attire is required.

## PROCEDURE

### PRELIMINARY ROUND

1. Team members report to the event area at the time and place stated in the conference program to sign-up for a presentation time and submit a hard copy of the LEAP Response with no report cover.
2. At the team's assigned time, one (1) team member draws three (3) cards – each containing one (1) topic – from a box and selects one (1) topic from the three (3) on which the team will present. The cards with the unused topics are returned to the box.

3. After selecting a topic, the first team enters a preparation room separate from the presentation room and is given fifteen (15) minutes to prepare the team presentation.
4. The event coordinator introduces each team by team identification number only in the order of the sign-up time.
5. The timekeeper visually notifies the team of the time remaining for the presentation by using six (6) separate note cards. Each of the 5" x 7" note cards has a "time remaining in minutes" number on it (4, 3, 2, 1, ½, and 0), and each is shown to the team in descending order by the timekeeper during the presentation.
6. After speaking, the team returns the topic card to the judges so that it can be returned to the topics box.
7. Judges independently score each presentation according to the criteria on the official rating form.
8. A list of twelve (12) semifinalists (in random order) will be posted.

### SEMIFINAL ROUND

1. Semifinalists report to the event area at the time and place stated in the conference program to sign-up for a presentation time.
2. Semifinalist teams report to the event area at their assigned time for the same procedure used in the preliminary round, but with a different set of topics.
3. The LEAP Response will be judged for semifinalist teams.
4. Ten (10) finalists will be announced during the conference award ceremony.

## REGULATIONS AND REQUIREMENTS

### PRELIMINARY AND SEMIFINAL ROUNDS

- A. No reference may be made concerning the name of the team, the team members, or their school.
- B. Each presentation must be the result of the team's own effort.
- C. No reference materials or devices may be brought to the preparation room.

- D. Any notes for the presentation must be written during the fifteen (15)-minute preparation period.
1. Each team will be provided a maximum of three (3) 3" x 5" blank notecards.
  2. Although teams are permitted to use notes when speaking, it should be noted that deductions in scoring may be made for this practice if it detracts from the effectiveness of the presentation.
- E. No observers are allowed in the event or preparation rooms during heats, though they may be present during the semifinals.
1. No talking or gesturing is permitted.
  2. Observers are NOT allowed to enter or leave during a presentation.
  3. THERE IS NO APPLAUSE UNTIL THE PRESENTATION HAS CONCLUDED.
- F. Teams are penalized one (1) point per ten (10) seconds for speaking over five (5) minutes or under three (3) minutes.
- G. Each member of a team must participate in the presentation.
- H. The LEAP Response:
1. Teams document the leadership skills the team has developed and demonstrated while working on this event and on a non-competitive event leadership experience.
  2. Find the specific LEAP Response regulations in the LEAP Program section of this guide and on the [TSA website](#).

### Sample Topic Questions:

Topics that might be encountered by teams in this event may include but are not limited to:

1. A newly created school ruling does not allow for school related travel out of state. How will your chapter approach a solution to the problem?
  2. A mandated curriculum severely limits opportunities for students to select and schedule elective courses such as technology education. What can be done to resolve this issue?
  3. Plans to upgrade athletic facilities within the school district severely limit previously approved plans to fund technology education with needed maintenance and equipment expenditures. What will you do in an attempt to resolve this dilemma?
4. A school policy that pertains to fundraising activity now requires such funds to become part of a general pool to be distributed at the discretion of the school administrator regardless of who or how they were raised. What will be your plan of action to reverse this decision?
  5. Conflict exists within the local chapter related to members who are not engaged within their committee assignments. If the problems are not resolved, the health of the chapter will deteriorate. How do you plan to solve this problem?
  6. It is assumed that our school's technology and engineering program will be strengthened through the support of local businesses and industries. Currently, there is little participation of these groups. How might we change this?

### EVALUATION

1. The team's effective use of problem-solving and cooperative skills to create and deliver a presentation that addresses a selected topic
2. The content and quality of the LEAP Response

Refer to the official rating form for more information.

### NOTE

Participants are encouraged to rely on an outline format in presenting their plans, using short sentences and bullet points as appropriate.

### STEM INTEGRATION

This event has connections to the STEM areas of Science, Technology, Engineering, and Mathematics.

### CAREERS RELATED TO THIS EVENT

This competition has connections to one (1) or more of the career areas featured in the TSA AND CAREERS section of this guide. Careers will vary based on the student's area of interest.

# LEADERSHIP STRATEGIES

## 2020 & 2021 OFFICIAL RATING FORM

### MIDDLE SCHOOL

Judges: Using minimal (1-4 points), adequate (5-8 points), or exemplary (9-10 points) performance levels as a guideline in the rating form, record the scores earned for the event criteria in the column spaces to the right. The X1 or X2 notation in the criteria column is a multiplier factor for determining the points earned. (Example: an “adequate” score of 7 for an X1 criterion = 7 points; an “adequate” score of 7 for an X2 criterion = 14 points.) A score of zero (0) is acceptable if the minimal performance for any criterion is not met.

#### Go/No Go Specifications

- Before judging the entry, ensure that the items below are present; indicate presence with a check mark in the box.
- If an item is missing, leave the box next to the item blank and place a check mark in the box labeled ENTRY NOT EVALUATED.
- If a check mark is placed in the ENTRY NOT EVALUATED box, the entry is not to be judged.

Completed LEAP Response is present

ENTRY NOT EVALUATED

PRESENTATION (80 points)				Record scores in the column spaces below.
CRITERIA	Minimal performance	Adequate performance	Exemplary performance	
	1-4 points	5-8 points	9-10 points	
<b>Communication of problem</b> (X1)	It is difficult to understand the problem being communicated.	The problem is communicated in a somewhat organized and/or concise manner.	Communication of the problem is presented in an organized, clear, and concise manner.	
<b>Communication of solution</b> (X1)	It is difficult to understand the solution being communicated.	The solution is communicated in a somewhat organized and/or concise manner.	Communication of the solution is presented in an organized, clear, and concise manner.	
<b>Impact</b> (X2)	The presentation is unconvincing, uninteresting, and/or lacks compelling and attention-holding ideas.	The presentation is somewhat convincing, with generally interesting ideas.	The presentation is convincing, with compelling and attention-holding ideas.	
<b>Team participation</b> (X2)	The majority of the delivery is made by one member of the team; the partner(s) are disengaged from the presentation.	Team members generally are engaged in the process, though one member may take on more responsibility than the other(s).	All team members are equally and actively involved in the presentation.	
<b>Team presence</b> (X1)	The team's appearance is unprofessional, sloppy, and inappropriate.	The team's appearance is adequate, appropriate, and professional.	The team's appearance is appropriate, professional, and polished.	
<b>Delivery</b> (X1)	The team is verbose and/or uncertain in its presentation; participants' posture, gestures, and lack of eye contact diminish the presentation.	The team is somewhat well-spoken and distinct in its presentation; participants' posture, gestures, and eye contact are acceptable in the presentation.	The team is well-spoken and distinct in its presentation; participants' posture, gestures, and eye contact result in a polished, natural, and effective presentation.	
<b>PRESENTATION SUBTOTAL (80 points)</b>				

Record scores in the column spaces below.

TIME DEDUCTIONS	
One (1) point per ten (10)-second interval is to be deducted for speaking under the three (3) minutes or over the five (5) minutes allotted for the presentation. Presentation time commences when the first presenter begins speaking.	
PRESENTATION DELIVERY TIME	
<b>TOTAL TIME DEDUCTION POINTS</b>	

Rules violations (a deduction of 20% of the total possible points for the above sections) must be initiated by the judge, coordinator, and manager of the event. Record the deduction in the space to the right.

Indicate the rule violated: \_\_\_\_\_

<b>PRELIMINARY SUBTOTAL (80 points)</b>
---

SEMIFINAL LEAP RESPONSE (8 points)			
CRITERIA	Minimal performance	Adequate performance	Exemplary performance
<b>LEAP Response</b> (10% of total event points)	The team's efforts are not clearly communicated, lack detail, and are unconvincing; few, if any, attempts are made to identify and incorporate the SLC Practices.	The team's efforts are adequately communicated, include some detail, are clear, and are generally convincing; identification and incorporation of the SLC Practices are satisfactory.	The team's efforts are clearly communicated, fully-detailed, and convincing; identification and incorporation of the SLC Practices are excellent.
<b>SEMIFINAL LEAP RESPONSE SUBTOTAL (8 points)</b>			



Rules violations (a deduction of 20% of the total possible points for the above sections) must be initiated by the judge, coordinator, and manager of the event. Record the deduction in the space to the right.

Indicate the rule violated: \_\_\_\_\_

<b>SEMIFINAL SUBTOTAL (8 points)</b>
--------------------------------------

To arrive at the <b>TOTAL</b> score, add any subtotals and subtract rules violation points, as necessary.	<b>TOTAL (88 points)</b>
---	--------------------------

Comments:

  
  


---

I certify these results to be true and accurate to the best of my knowledge.

**JUDGE**

Printed name: \_\_\_\_\_ Signature: \_\_\_\_\_



# LEADERSHIP STRATEGIES

## EVENT COORDINATOR INSTRUCTIONS

### PERSONNEL

- A. Event coordinator
- B. Judges:
  1. Preliminary round, two (2) or more, for the first round of presentations
  2. Semifinal round, two (2) or more for semifinalist presentations
- C. Timekeepers for recording presentation start/stop times, one (1) per event room
- D. Monitors, one (1) per event room

### MATERIALS

- A. Coordinator's packet containing:
  1. Event guidelines, one (1) copy for the coordinator and each judge
  2. TSA Event Coordinator Report
  3. List of judges/assistants
  4. Results envelope with coordinator forms
- B. Speaker's stand/podium
- C. Stopwatches for timekeepers, one (1) per heat and two (2) per preparation room
- D. Six (6) 5" x 7" notecards for "time remaining in minutes" numbers (see Procedure E)
- E. 3" x 5" blank notecards, for participants to outline their presentation
- F. 3" x 5" topic cards – a minimum of five (5) different topics from which to select
- G. Tables and chairs in the preparation room
- H. Chairs for the audience, for semifinals only
- I. Table and chairs for the event coordinator, judges, and timekeeper

### RESPONSIBILITIES

#### AT THE CONFERENCE

1. Attend the mandatory coordinator's meeting at the designated time and location.
2. Report to the CRC room and check the contents of the coordinator's packet.
3. Review the event guidelines and check to see that enough personnel have been scheduled.
4. Inspect the area(s) in which the event is being held for appropriate set-up, including room size, chairs, tables, outlets, etc. Notify the event manager of any potential problems.
5. At least one (1) hour before the event is scheduled to begin, meet with judges/assistants to review time limits, procedures and regulations. If questions arise that cannot be answered, speak to the event manager before the event begins.

#### PRELIMINARY ROUND

1. Manage the smooth flow of participants according to these procedures:
  - a. After selecting a topic from the three (3) randomly drawn topics, the first team enters a preparation room separate from the presentation delivery room and is given fifteen (15) minutes to prepare a presentation.
  - b. Seven (7) minutes after the first team enters the preparation room, the second team enters the preparation room, goes to a different section of the room, and begins its presentation preparation, again with fifteen (15) minutes allowed for preparation; and so on for all the teams.
  - c. Each team in turn is allowed to enter the presentation room at seven (7)-minute intervals, thus enabling a constant flow of participants to speak before the evaluators in a timely fashion. (This allows for one [1] minute to enter the presentation room and announce the entry number, up to five [5] minutes for the presentation, and one [1] minute to exit the room.)

- d. The event coordinator introduces each team by registration number only in the order of the sign-up time.
2. After speaking, the team returns the topic card to the judges so that it can be returned to the topics box.
3. Judges independently rate each presentation according to the criteria on the official rating form.
4. Decisions about rules violations must be discussed and verified with the judges, event coordinator, and the CRC manager to determine either:
  - To deduct twenty percent (20%) of the total possible points in this round
  - To disqualify the entry

The event coordinator, judges and CRC manager must all initial either of the violations on the rating form.

5. When teams have finished, judges determine the semifinalists, consulting the timekeeper's record.
6. The timekeepers notify judges of any time under three (3) minutes or over five (5) minutes, for which deductions should be made.
7. Judges determine the twelve (12) semifinalists (if heats are used), and discuss and break any ties.
8. Submit semifinalist results to CRC for posting.

### SEMIFINAL ROUND

1. Repeat the process above to determine the finalists.
2. Submit the finalist results and all related forms in the results envelope to the CRC room.
3. If necessary, manage security and the removal of materials from the area.